

## **SIERRA WATERCOLOR SOCIETY STANDING RULES**

The following rules of procedures and practices are meant to facilitate orderly business of the organization. In order to comply with the specific provisions of the Society, the Board may from time to time establish Standing Rules. Standing Rules may be amended or rescinded by a majority vote of the Board of Directors.

### **I. MEETINGS:**

Meetings shall be held every other month, on the second Saturday of the month. In case of unusual circumstances, the Board may elect to change the meeting date.

### **II. EXHIBITS:**

1. Each painting must be in aqua media. All water-based media must be executed in watercolor technique, and framed under glass/Plexiglas. Collage and mixed media are allowed as long as 85% of the painting is in watercolor technique.

Watercolor technique is defined as thin washes and glazes of water based media, i.e. watercolor (transparent or opaque), gouache, or acrylics resulting in a transparent or translucent painting. Mixed media of collage, pastels, or other methods are allowed as accents and do not comprise more than 15% of the completed painting.

2. Painting size shall be designated for each exhibit due to varying space allotments at different Locations.
3. Paintings must be well matted, framed with wood or metal and protected by glass or Plexiglas. All mats and glass must be clean. All paintings in wooden frames must have a dust cover. A dust cover is draft or backing paper glued or attached neatly to the back of the wooden frame.
4. Non-glare glass or clipped and unprotected edges (uni-frames) are not acceptable.
5. All entries must be wired for hanging, with backing board or dust covers. No saw tooth hangers will be allowed.
6. Top of work should be indicated.
7. The organization retains the right to refuse any painting that is inadequately framed or has an offensive nature.
8. Only work that has been completed in the last two years may be entered. (There may be exceptions to this rule).
9. Entries for judged exhibits must not have been previously exhibited in a judged exhibit sponsored by this organization.
10. Entries must be original, and no work produced under supervision is eligible.
11. Entries are expected to be exhibited for the duration of the exhibit.
12. An entry fee will be charged to help defray the cost of the exhibit.
13. Safety precautions will be taken, but in no case will the organization be responsible for loss or damage.
14. Insurance should be at the discretion of the artist. Artwork is generally covered by regular homeowners Insurance.
15. Entry registration forms must have a section for the artist to certify that all rules are complied with.

16. The chairman of the Exhibit Committee shall be the only person of this organization nearby during the judging of awards.
17. The chairman of the Exhibit Committee may choose assistants to help with exhibits.
18. Artist shall be informed as to the number of entries permitted and the number to be hung in any exhibit.
19. Paintings that have been exhibited in two previous exhibits are not eligible, unless exhibit is as a public service.

### III. PERSONAL ENDEAVORS:

1. No member shall use the membership to promote anything of a personal nature. Using the membership roster for personal gain or personal interest is not acceptable.
2. Announcements of artistic affairs are acceptable. Announcements of achievements in the field of art are certainly proper and encouraged.

### IV. BECOMING INVOLVED:

1. Upon becoming a member, that member shall indicate on which committee they wish to serve. Everyone should strive to become involved.

### V. INVENTORY:

1. An inventory shall be kept of the assets of the organization and be attached to the treasurer's Annual Report.
2. This inventory shall indicate items and their location. Each chairman shall be responsible for making a report of the assets in his care.

### VI. WORKSHOPS:

1. A deposit must be paid in order to reserve a seat in any workshop.
2. Non members will pay an additional fee to attend a workshop. This fee will be an amount equal to the current year's membership dues. The non-member may choose to apply this extra fee towards membership in the organization, if they wish. However, membership is not required to purchase a seat in a workshop.
3. Workshops must be paid in full 30days prior to the first session.
4. Up until 30 days prior to a workshop, if a member or non-member must cancel their reservation, they will be refunded their paid deposit. After that time, monies paid will be refunded only if the organization has a waiting list for that particular workshop and is subsequently able to sell the seat. If no waiting list exists, the person wishing to cancel would have the option of providing their own replacement. If this occurs, a refund will be issued.